FOR YOUTH DEVELOPMENT™
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

BEST SUMMER EVER

YMCA CAMP LEIF ERICSON

2019 Summer Camp Parent Handbook

WELCOME!
BUILDING FRIENDSHIPS

Dear Summer Guardians/Parents,

We are proud that 98% of campers reported having made at least one new friend while at camp. In fact, the vast majority of these new friendships were made with children from other towns and schools.

If you ask a camper what they like about camp, most of them will say something about being allowed to "be themselves" This is not by happy accident; this is the result of a carefully crafted culture that is accepting of all, diverse in nature, and built on the values of caring, honesty, respect and responsibility.

On behalf of the Summer Camp Staff, I would like to thank you for allowing YMCA Leif Ericson Day Camp to be part of your child's summer.

Please take a few moments to read through this guide with your child. It will help familiarize you and your child with our policies and procedures as well as explain details about payments, transportations, and more.

Sincerely,

Mike Murphy

Executive Director

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MISSION & OBJECTIVES

Mission Statement

Our Mission is to put Christian Principles into Practice Through Programs That Build Healthy Spirit, Mind And Body For All.

Our Values

Our core values unite us as a movement. They are the shared beliefs and essential principles that guide our behavior, interactions with each other and decision-making. The four values of the Y are:

Caring: Show a sincere concern for others

Honesty: Be truthful in what you say and do

Respect: Follow the "golden rule"

Responsibility: Be accountable for your promises and actions

Our Goals

Our cause is for youth development, healthy living and social responsibility. Our camp programs, as part of YMCA, reflect these values and designed to help our campers grow physically, mentally, and spiritually within a fun camp environment. Well-trained camp staff act as a catalyst for the development in your child as they lead the camper in challenging activities

CONTACT & OPERATING HOURS

Camp Operating Days & Hours

Location– Our camp is located at:

2301 East 26th Street, Sioux falls SD 57103

Camp Operating Days & Hours

Monday-Friday

Camp opens Monday, June 3rd, 2019 and closes August 16th, 2019

Pre-Camp Hours: 7:30am-9:00am

Camp Hours: 9:00am-4:00pm

Post-Camp Hours: 4:00pm-5:30pm

Contact Information

Camp Office

(605)336-2267 or camp@siouxfallsymca.org

Transportation –Mickenna

(605)336-2267 or camp@siouxfallsymca.org

Payment-Nicole

(605)336-2267 or camp@siouxfallsymca.org

All Directors can be reached at

(605)336-2267

Lizzie	Little Vikes (4&5)
Rebecca	Leif Ericson (6&7)
Annika	Leif Ericson (8&9)
Mikaela	Tepeetonka-Alpha (10&11)
Liam	Tepeetonka-Grande (12&13)
Katie	TLC (14&15)

PAYMENT & LATE FEES

Day Camp Fees & Payment

Day Camp Fees and Payment Days

- $100 Deposit per child (non-refundable)

Payments & Late Fees

- Payments are DUE in full two weeks before session begins.
- Payments can be made automatically withdrawal, credit card, check, or cash.
- Payments will not be pro-rated due to absences, holidays, or inclement weather.

Refund Policy

All withdrawals from a camp session and/or refund request must be done in writing through Camp Leif Ericson

Refunds/credits will be issued as follows:

- A full refund (less the deposit) will be issued if a cancellation is received the Wednesday prior to the first day of the session.

If you paid by check/cash or camp payments were made through EFT draft from a check or saving account, it takes BLANK weeks from the date requested to receive a refund. If you paid by credit card, it takes BLANK weeks from the date requested to receive a refund on your credit cared statement . All payments may be a system credit if cancellation is made at the anytime during camper session. HELP

Expulsion Policy

The YMCA reserves the right to end your child's enrollment with or without refund if the staff deems in the best interest and/or safety of the camper, other campers, or staff. If a child's enrollment termination is deemed necessary by staff, parents will be informed of reasons for termination.

CHECK IN/CHECK OUT

Check In

The YMCA requires that all children are to be properly signed in by an adult and turned over to a YMCA staff person. The YMCA does not and will not assume responsibility for children that arrive before the start time at any location.

Check Out

Those picking up children should be prepared to show identification to the camp staff member upon request. No child will be released to anyone who is not authorized to pick up that child unless camp office was aware.

Early Check Out

When picking up your child during camp hours (before 4:00pm), the camp office must know 24 hours in advance. Email or call camp office with camper name, age, check out time , and if camper will be returning that day. Early check outs are only ALLOWED at 9:30 am, 10:30 am, 12:00pm, 2:30pm, or 4:15pm.)Notifying camp office after 1:00pm that day will NOT be allowed and the camper must remain at camp until camp hours are over.) All early check outs will happen through the camp office located at camp. Early check out happening at 4:15pm will be located at the "Big Top". All busses must be out of camp before 4:15pm pickups can happen. Parking is very tight at 4:15pm please get out of the way of buses and park in the far left parking lot.

Late Check In

If camper arrives to camp after 9:00am, parent/guardian must sign in camper with a valid photo ID. If camper is going to be late, call camp office with a 24 hour notice. Camp office needs to know camper name, age, when camper will be dropped off at camp. Camper will be dropped off at the camp office located at Camp.

Parking

Please remember to drive slowly and carefully. During early morning/afternoon pickup, please note parking is limited, so please plan accordingly.

TRANSPORTATION/ BEFORE & AFTER CARE

Bus

Campers are able to take a bus to and from camp for free. At registration you selected a bus stop location to use everyday for that camp session. Bus Stop Locations are not allowed to be changed throughout the session. Bus Stop Locations do fill up. If campers bus stop location needs to changed, this needs to be requested the Wednesday prior to the start of the camp session. Campers are not allowed to use bus stop location and before and after care.

- Please go to http://www.siouxfallsymca.org/ymca-camp-leif-ericson/transportation-permission and fill out the Bus Stop Permission Form.
- The Bus Stop Location time schedule will be sent out via E-mail 3 weeks before the start of the session and can be found at www.ymcacampleifericson.org website.
- Please arrive to bus stop location 5 minutes early.
- If you miss your pick-up in the morning, you may attempt to catch the Bus at a later stop or elect to drop off your camper at the Camp Office.
- Campers are not allowed to walk home if their transportation form does not indicate that.
- Little Vikes may ride the bus in the morning but they must be picked up at 12:00pm at Pasley Park. 2521 S. Southeastern Ave. 57103

Before and After Camp Care

Campers may use Before and After Camp Care held at camp. Before and After Care Camp for a 2 week session is an additional $49 and 1 week sessions and Little Vikes is an additional $27.50. Parent/guardians can drop campers off at the "Big Top" located in camp. Morning drop off is from 7:30am to 8:45am. Afternoon pick up is from 4:15pm to 5:30pm. Campers needs to be signed in and out by parent/guardian everyday. Campers are not allowed to use bus stop location and Before and After Camp Care. Littles Vikes may use Before and After Camp Care in the morning but must be picked up at 12:00pm at Pasley Park.

Please remember to drive slowly throughout camp, speed limit is 5mph. Buses will be driving in and out of camp, please be patient.

MEDICAL/EMERGENCY INFORMATION

Medication

- All prescription medication must be kept in the actual container in which it was received from the pharmacy. The container should include the prescribing doctor's name, name of medication, procedure for use, and the child's name.
- Any medications or treatments to be given during Camp must come with complete, detailed instructions.
- Overnight medication will be returned back to camper Friday morning.

Illness and Emergency Procedures

- Please notify the Camper Health staff if your camper is diagnosed with any communicable disease. A physician's written permission to return to camp may be required.
- If a camper becomes ill during the camp day and is unable to participate in activities, the parent/guardian will be contacted.
- If a camper is injured, Camp Staff will administer immediate first aid.
- If the situation should require immediate medical attention, the Camp Staff will contact and inform the parent/guardian as soon as circumstances permit. In the event they cannot be reached, the emergency contact will be notified. If necessary, a Program Director will call the designated physician and/or local Emergency Responders for treatment and/or transport to the nearest hospital. A staff member will accompany the camper to the hospital and stay until the parent/guardian arrives.

Weather Emergency

Camp Staff continually monitor weather conditions and in the event of Severe Weather, campers will be moved under shelter and evacuated from the Camp Facility if necessary via the Camp Busses. This information will be communicated to families as soon as possible.

Other Emergency

Camp Staff have been trained to handle other types of Emergencies in conjunction with local Emergency Responders. Parents/guardians will be contacted if necessary following any such emergency and given pertinent information for being re-united with their campers.

BEHAVIORAL GUIDELINES/POLICIES

"Golden Rule"

We ask that all of our Campers and Staff follow the "Golden Rule" by "treating others as they wish to be treated." This ensures that everyone has the opportunity to enjoy a positive, safe, and fun-filled Camp experience.

Camp Guidelines

- Campers need to treat staff with respect and follow their instructions
- Campers need to stay with their group
- Campers should use appropriate language at all times
- Campers should respect the natural environment and all its inhabitants

Managing Inappropriate Behavior

Most inappropriate behavior can be dealt with quickly by counselors who are trained in a scaled approach to dealing with misbehavior. However, additional Camp Staff may become involved if necessary. Our typical response plan includes:

- Verbal Reminder/Redirection
- Removal from activity for a brief period (3-5 minutes)
- Removal from remainder of activity/loss of privilege
- Call to parent/guardian
- Temporary Removal/Expulsion from Camp

Admission as a camper at YMCA Camp Leif Ericson carries many privileges and responsibilities. Campers found with tobacco, alcohol, illegal drugs ,or weapons will immediately be dismissed without a refund. In addition, should a behavior or discipline problem affect our work with other campers or their enjoyment of YMCA Camp Leif Ericson, we reserve the right to dismiss those camper's responsible without a refund.

WHAT TO BRING/NOT TO BRING

What To Wear (LABELED)

- Comfortable outdoor clothes that may get dirty.
- Dress appropriately for rain/cold/warm weather.
- Camper should wear CLOSED toe athletic shoes.
- NO sandals, opened toe shoe, or flip flops.
- LABEL all items that are brought to camp.

What To Bring Everyday (LABELED)

- Backpack
- Water Bottle
- Swim Suit
- Towel
- Bugs Spray and Sunscreen (staff members will have on hand for camper)

What NOT To Bring

- Cell Phones
- iPods
- MP3 Players
- Wireless Speakers
- Toys
- Any electronics
- Money

- These items often create unnecessary distractions and take away from the camp experience.
- If a camper is found to have one of these items they will be asked to place them in their backpack or another location for safe keeping.
- If your child needs to have a cell phone due to special circumstances please notify the Camp Staff and we will do our best to work out an agreement.
- We are not responsible for any lost or damaged items.

CAMP SCHEDULE

Daily Camp Schedule

Please understand that this schedule may vary due to weather, special activities or other unforeseen circumstances. Some activities may requires an additional signed release form found in the registration.

Times	Activities
7:30am-9:00am	Before Camp Care
8:45am	Camp Buses Arrive at Camp
9:00am-9:40am	Morning Chapel
9:45am-10:35am	1st Activity Period
10:40am-11:30am	2nd Activity Period
11:35am-12:35pm	Lunch
12:40pm-1:30pm	3rd Activity Period
1:35pm-2:25pm	4th Activity Period
2:30pm-2:55pm	Afternoon Snack
2:55pm-3:40pm	Camper Choice
3:40pm-4:00pm	Buses Depart Camp
4:00pm-5:30pm	After Camp Care

Activities

Archery	High/Low Ropes Course	Sling Shots
Arts & Crafts	Horseback Riding	Skits
BB Range Sports	Hammocks	Sports
Biking	Music	Camp Stories
Boating	Nature	Zip Lines
Campfires	Pedal Cars	Wild Water West
Fishing	Water Slides	YMCA
GaGa Ball	Playgrounds	Outback

Due to the safety of the campers we do not publish campers daily schedule.

OVERNIGHT

Overnight Information & Rules

- On the morning of the overnight, please send your camper's sleeping bag, pillow, clothes, and overnight materials in a bag with all items labeled on the bus with your camper or to before and after camp care.
- If camper needs to leave during the overnight at anytime please notify the camp office must be informed 24 hours in advance.
- Parents/Guardians will receive an Overnight form via E-mail. Fill form out IF camper is leaving at all during the overnight. IF plans change, call the camp office.
- Pickup times during an overnight are 4:15pm, 5:30pm, 6:30pm, 8:15pm, or 9:45pm.
- If a camper must leave for part of the evening, please check your camper back in before 9:45pm at the camp office.
- If you camper would like to attend the camp activities but not stay overnight, plan on picking them up from camp at 9:45pm at the camp office.
- Campers will have a full day of camp on Friday.
- If campers needs to ride the bus to the bus stop location on Friday morning, please let the camp office know 24 hours in advance. No camper will be able to ride the bus home that morning without notice the night before.
- Please no hand written notes. Call or E-mail the camp office.

Leif Ericson (Age 8-9)

The 2nd week of the Camp Session, there will be an overnight on Thursday evening. 8&9 year old Campers will not be bussed home.

Tepeetonka (Age 10-13), TLC Age (14-15), Ranch Camp

There will be an overnight on both Thursday's of the camp session. Tepeetonka, TLC, and Ranch Camp will not be bussed home on both Thursdays.

Medications

Bring medication Thursday morning, camper will have the opportunity to give any medication to our camp nurse. Camp nurse or camp director will give camper the medication during correct time Thursday night or Friday morning.

OPEN HOUSE NIGHT

Open House Information

- Open House Nights starts at 6:00pm and ends at 7:30pm.
- There will be a brief program at 6:30pm.
- Your camper will be bussed home at the end of the day, at their usual time and you have the option to return to camp with your camper at any point during the Open House hours.
- Your camper will need to be picked up from Before and After Camp Care at usual times and have the option to return to camp with your camper at any point during the Open House hours.
- This will be an opportunity to meet you camper's Counselor, take a tour of the Camp grounds, and see many of the activities that your camper will get to experience.
- The Camp Store will be open during the Open House.
- Drive into camp and parking monitors will show you were to park and where to go.
- Open House Night is not mandatory. This is an opportunity for your camper to show you what they do everyday.

Little Vikes and Leif Ericson Open House Night

The 2nd week of the camp session on TUESDAY evening from 6:00pm to 7:30pm.

Tepeetonka, TLC, and Ranch Camp Open House Night

The 2nd week of the camp session on MONDAY evening from 6:00pm to 7:30pm.

LOST AND FOUND

Lost Items

PLEASE LABEL ALL ITEMS YOUR CAMPER BRINGS TO CAMP SO THAT ANY LOST ITEMS CAN RETURNED TO YOUR CAMPER.

- Every night, Camp Staff will sweep camp and buses for any lost items.
- Any unclaimed items will be displayed each day so that campers may have a chance to claim any lost items.
- Unclaimed items will also be displayed on Open House Nights.
- Any unclaimed items will be kept at Camp Leif Ericson for two weeks after the end of each Camp Session. All unclaimed items will be donated after this time frame.

**This does not apply to medications, high value items, etc.

SPECIALITY CAMPS

Specialty Camps consist of

Basketball Camp	Cheer&Dance Camp
GaGa Camp	Sports Of All Sorts
Gymnastics Camp	Lacrosse Camp
Theater Camp	Tailfeather I & II

- Specialty Camps specialize in there program. Either the morning or afternoon activities will be specialize camp. The other activities will be the traditional camp activities.
- Specialty camp goals are to enhance various kills and fundamentals, explore rich history of the sport, learn rules and skills, and practicing.
- All specialty camps are one week long camps.
- Specialty Camps do not have an overnight or an open house night specific for their camp but welcome to stop by at the open house night for traditional camp.
- Specialty Camps have all the same policy and procedures.
- Specialty Camps fee for before and after camp care is $27.50.

Schedule for Specialty Camps

Times	Activities
7:30am-8:45am	Before and After Camp Care
8:45am	Camp Buses Arrive at Camp
9:00am-9:40am	Morning Chapel
9:45am-10:35am	1st Activity Period
10:40am-11:30am	2nd Activity Period
11:35am-12:35pm	Lunch
12:40pm-1:30pm	3rd Activity Period
1:35pm-2:25pm	4th Activity Period
2:30pm-2:55pm	Afternoon Snack
2:55pm-3:40pm	Camper Choice
3:40pm-4:00pm	Buses Depart Camp
4:00pm-5:30pm	After Camp Care

CAMP PHOTOS

SMILE!

- Our Camp Photographer cant wait to capture the best photos of your camper!
- See some hilarious and memorable photos of your camper!
- You will even have the chance to download and purchase photos!

Follow the directions and you will have access to thousands of Sioux Falls YMCA Camp photos!

- Go to www.Bunk1.com
- RETURNING PARENTS will login using their email address and password.
- NEW PARENTS will click "Need an account or have an invitation code?" and complete the basic form.
- The Invitation Code for Sioux Falls Family YMCA is: B1SIOUXFALLS

All campers will go home with a Group Photo after the session is over. Each camper will receive one photo. We are unable to provide a new photo if photo is lost or damage. These are memorable photos that campers love to look back and remember the experience they received attending Leif Ericson Day Camp.

Follow Us on Facebook!

FOOD PROGRAM & MENU

- Camp provides a meal at lunch and an afternoon snack to all Campers as part of their Registration Fee
- Camp is Peanut Free. However, our meals do include gluten, wheat, eggs, and barley. Menu items may include tree nuts, but not peanuts.
- Your camper may bring their own meal, but it cannot contain peanuts. If your camper's meal does contain peanuts, they will be asked to consume it in an isolated area away from the other campers.
- Special Dietary Needs: although we strive to accommodate all of our camper's needs, you may have to provide your own meals if our menu does not meet your camper's dietary guidelines
- PLEASE NOTE that the menu is subject to change.
- Refrigeration or coolers may not be available at all times for camper lunches.

CAMPER AWARD

Camper Award Information

Campers are presented with Attendance Awards during a ceremony on the overnight. The following Awards are presented to our Campers:

3 Years: Ole Horn

4 Years: Jr. Staff Shirt

5 Years: Short Paddle

6 Years: Long Paddle

7 Years: Tepee Rules T-Shirt

8 Years: Plaque

9 Years: Walking Stick

10 Years: Tepee Canvas

- We do not count Little Vikes and 1 Week Programs towards years of attendance.
- Attending multiple sessions or adventure camps in one summer only counts as one year.
- We ask that you notify Staff as soon as possible if any corrections need to be made so that we can follow up in a timely manner.